

# ACTIVITIES UNLIMITED EXECUTIVE BOARD MEETING MINUTES

## Zoom Meeting

**Tuesday, May 12, 2020**

The Executive Board was called to order by President Bob Dauer. The following members participating were:

Bob Dauer, President

Mark Cohen, 1<sup>st</sup> Vice President

Doug Cooper, 2<sup>nd</sup> Vice President

Dave Voehl, Secretary

Jeff Mohn, Treasurer

Marty Valerio, Assistant Treasurer

Walt Widmer, Membership Chairman

Joe Pullaro, Immediate Past President

Jim Webb, Past President

Jim Mallen, Liaison to the WRC (Absent)

Don Kirkpatrick – Guest

- President Bob Dauer called the meeting to order at 09:50.
- The minutes of the April 28<sup>th</sup> meeting were approved.
- Nominating Committee – Jim Webb discussed the possibilities for nominees for 2021. Jim will contact the members of last year's committee to see if they want to serve again and will contact others also. The by-laws state that the committee will be limited to 5 members.
  - The members of the nominating committee will be announced in July, either by blast or at a General Meeting. The announcement will ask the AU membership if anyone would like to serve as an officer or has a suggestion, that they contact the Chairman of the Nominating Committee. Such chair will be elected by the members of the committee.
  - We discussed the possibility of having some type of "proxy" vote available to the membership, to enable voting via online or mail-in, if we are unable to have a General Meeting. Bob stated that it will be much easier to publish a blast, indicating the proposed slate of nominees, in October, with instructions that if any member wishes to add a nominee they should contact the committee. Otherwise, due to the inability to hold a physical General Meeting, the slate would

then stand as accepted as being elected at the November meeting time, unless the Nominating Committee or the Board shall have been given responses from a significant number of members, that the slate of nominees is unacceptable.

- The President will send a new email blast by the first week of November, indicating the list of proposed nominees as final.

- WRC Discussion – Pam of the WRC questioned the Article in our by-laws that indicated the authorization of AU check signatories. Pam was looking at a copy dated 2014 and comparing it to the recent changes of 2019. Mark and Bob addressed this with Pam and explained that in 2017 the by-laws were changed to indicate only one officer's signature was necessary. After their explanation and acceptance by Pam, it was further discussed that there should be better communication between the Board and the WRC. There was discussion of the responsibility of the WRC liaison (Jim Mallen) and that our understanding was that the liaison should be communicating any board discussions that affect the WRC to the appropriate member of the WRC Consistory. Pam will bring this up at a future WRC Finance Committee meeting. We determined that the liaison will be the conduit to the WRC and relate items to the WRC or ask that the AU Board supply information to the WRC.
- Treasurers Report – There were few transactions this past month. \$200 was received for dues. We reviewed the Suggested Budget Plan and considered items that will affect our future growth. Thus far, we may be in good shape for 2020 but changes may have to be considered as we continue. Of greater concern is the 2021 year which could be adversely affected by reduced membership, if the COVID-19 pandemic is not resolved by a vaccine or other means.
- Zoom Update – The Discussion Club may try a test meeting in June. Good control will be necessary and specific ground rules accepted by the participants.
  - The possibility of trying a Zoom General Meeting was discussed for July. A blast email will have to be sent to all members in preparation for the trial. If some members require training they need to contact a board member.
  - The June monthly calendar was discussed and approved by the Board,
  - Zoom Accounts – It was reported that some club chairmen have opened accounts and are paying for it personally. We discussed reimbursement and determined that the Board will authorize a 6 month payment to Mark Cohen for his expense. Other club chairs will be reimbursed on a partial basis if it is requested.
  - Don Kirkpatrick reported that he has investigated other platforms for AU's use. He will email the results of his findings to the Board members. Don feels that Zoom best fits our needs.
- Data Management – Bob reported that he used Gmass for the latest blast and that the results were good. A blast, via Gmass, was sent to 288 members. As of Monday (5/11), Gmass indicated that 106 members did not open the email. AU members with Optonline service had to be sent individual emails in order to contact them.
- Membership – Walt Widmer reported that we currently have 355 members and that there have been no further inquiries.

- Larkin House – Jeff read the reply to our letter requesting consideration of a reduction of payments due to the Corona virus. The letter stated that the Council will consider the matter in the future. AU will not make a payment in June.
- Insurance – We discussed the status of our coverage and our relationship to the WRC. It was determined that we are covered, until January 2021. The original Certificate of Insurance, given to Franklin Lakes, by AU for the Ambulance Corps building, is still in place. Discussions will continue between the broker, the insurance company, AU and the WRC to determine what changes may be necessary next year.
- Virus Impact – Since Governor Murphy has continued the stay-at-home period until at least June 7<sup>th</sup>, we need to continue to maintain communication with our members.
- 90 + Members – Bob indicated that we continue to make our contacts.
- Care & Concern – Marty Valerio mentioned that there were no deaths reported.
  - Bob Dauer spoke about the need to continue donations to the Food Pantry. He will send out a blast email to the members requesting donations be sent to the WRC. Bob has contacted Sue Fasano and has sent a blast with the details as to how the checks should be filled out and where to send them.
- Facebook – It was mentioned that any post to the AU Page also shows on the individual's private page.
- Christmas Social – We discussed the first few items. It was determined that the event is primarily for AU members and their spouse or guest. Further, a widow may attend with one (1) guest. In regards to potential members we thought that it will be alright for a member to invite one other prospect with a guest. Specific invitees may be controlled by the event managers with any questions directed to the AU Board President. We talked about other events where non-affiliated people were invited to help fill minimums. Dave Voehl will contact John Caikowsky to see how he feels about this regarding Trips & Tours.
- The next meeting is scheduled for May 26 at 10:00AM.
- The meeting was adjourned at 12:05PM.